

Title: IT Support Technician

Location: St. Louis, Missouri

Company Overview

Podiatry Growth Partners, based in St. Louis, MO, is a leading growth partner for podiatry clinics throughout the country. The company is backed by private equity investors Compass Group Equity Partners (www.cgep.com), VSS (www.vss.com), Siguler Guff (www.sigulerguff.com), and SunGate Capital.

Please visit www.podiatry-partners.com for more information.

Summary of Position

Reporting to the IT Director, the IT Support Technician will be a member of a small team responsible for assisting end users, troubleshooting basic PC issues, and administering Microsoft 365 accounts and services for local and remote business users.

Duties & Responsibilities

- Provide a professional and friendly customer service experience in person, on the phone, or via email
- Troubleshoot user issues with PC hardware, software, and peripherals
- Maintain support ticket queue, working issues to resolution or escalation as necessary
- Create and maintain user accounts, roles, and permissions in Microsoft 365
- Assist IT Director with other tasks as necessary

Qualifications & Experience

- No prior work experience required
- Associate degree in Information Systems or related field, OR
- Actively pursuing bachelor's degree in Information Systems or related field
- CompTIA A+ certification required
- Basic Windows desktop support skills
- Basic LAN networking skills
- Familiarity with Microsoft 365 (formerly Office 365) preferred

Please email your resume to careers@podiatry-partners.com.